



### **Board of Directors Meeting Resources**

Time: 6:30pm, August 12th, 2019

Location: Big Brothers Big Sisters of Puget Sound, 1600 S. Graham St., Seattle WA 98108

1. Call to Order [6:30]
2. Public Comment
3. Charter Contract Overview with Paula Kitzke [6:35]
4. Ratify Previous Meeting Minutes [7:35]
  - a. 7.1.19 Meeting Minutes
5. General Updates [7:40]
  - a. Back Office Support
  - b. Charter Contract
    - i. Update on Status
    - ii. F-1 Reporting - **complete by September 5th**
    - iii. Fingerprinting/Background Checks - **complete by August 30th**
  - c. Community Engagement Team
6. Committee Updates:
  - a. Governance Committee [7:45]
    - i. Prospective Board Members
  - b. Development Committee [7:55]
    - i. CSP Grant
    - ii. Fundraising Plan Overview
      1. WA Charters Subgrant
  - c. Academic Excellence [8:05]
    - i. CCP Design Work
    - ii. Advisory Design Work
  - d. Leadership Support [n/a]



- e. Finance/Operations [8:20]
  - i. Updated Cash Flow (July 2019)
  - ii. Financial Policy (Planning Year)
  - iii. Facilities - Planning Year Office Space & Long Term Option

**Next Board Meeting:** Monday, September 9th, 6:30-8:30pm at BBBSPS

- WA Charters Board Governance & Management Training