

Cascade Public Schools

Time: Monday, May 13th, 2019; 6:30-8:30pm

Location: Big Brothers Big Sisters of Puget Sound

Board Meeting Agenda

Called to order - 6:36 pm

Board members present: Greg Sommers, Nicholas Bradford, Louis Garcia, Carolyn Chuong Holgate, Holly Morris

Board members not in attendance: Bonnie Lathram.

1. Ratify minutes from 3.11.19 Board Meeting
Motion to approve (Louis). Seconded (Holly). All approved.
2. **Governance**
 - a. Recommendation Report Update & May 30th Commission Meeting
Discussed feedback and questions on charter application in preparation for May 30th meeting with Commission. Board is requested to attend meeting at TAF, estimated timing from 10 am - 1 pm.
 - b. Review upcoming meeting schedule
Reviewed and discussed potential changes to July 8th meeting. July 1 was proposed and will be confirmed. July 22nd is a backup.
 - c. Board Recruitment Strategy - Expansion and Timeline
Discussed potential needs on Board to complement experience and capacity, support mission of the school.
 - d. Policy Work Follow Up: Enrollment Window/Lottery
 - i. Proposal to move enrollment window from Oct. 1, 2019-Jan. 27, 2020 to July 1, 2019 - Jan. 27, 2020
No proposal needed as this is an operational matter. Scott and Garth will address timeline and consider input offered from Board. Will change Enrollment Policy to reflect this.
3. **Finance/Operations**
 - a. Job Description Review & Distribution
 - i. Director of Operations and Finance - update from Carolyn Chuong-Holgate
 - ii. Community Engagement Intern - update from Scott Canfield
 - iii. Design Team - update from Garth Reeves

Discussed job needs, roles, and descriptions; discussed strategies for recruitment and distribution, as well as ensuring the roles are compelling to potential candidates (e.g., independent study for intern, etc.)
 - b. Planning Year Budget Review & Cash Flow

Reviewed 14-month budget and cash flow forecast and discussed potential funding sources, fundraising to address gaps. Also discussed expense scenarios. Alternate budget scenarios will be developed for review.

- c. Facilities Updates
 - i. Des Moines Property
 - ii. Other Options

Did not discuss but Board members will review information about potential facility Property.

4. Development

- a. Start-Up Year Fundraising Plan - discuss board-hosted event
 - b. Charter School Growth Fund
 - c. WA Charters Strong Start Grant & Support
- Reviewed and discussed as part of Budget and Cash Flow discussion.

5. Academic Excellence

- a. Summer Design Work Plan

6. Leadership Support

- a. N/A

Adjourned: 8:46 pm

Next Board Meeting: Monday, June 10th; 6:30-8:30pm at BBBSPS