

## Cascade Public Schools

Board Meeting: Monday, March 11, 2019; 6:30-8:30pm

Location: Big Brothers Big Sisters of Puget Sound

### Minutes

#### 1. **ACTION ITEM:** Ratify [minutes](#) from last meeting, 2.11.19

Call to order. Present: Louis, Carolyn, Holly, Garth, Scott, Bonnie (on phone), Nicholas  
Review Holly approval and welcome to Holly!

#### 2. **Charter Application Update**

- a. Commission Capacity Interview: **Tuesday, April 16** (1:00-4:30pm at [Technology Access Foundation, 605 SW 108th Street, Seattle WA 98146](#))
  - i. Capacity Interview Guidance
  - ii. **April 1st** Board Prep for 'Interview Team'
    1. **ACTION ITEM:** Determine/Confirm Interview Team
- b. Commission Public Forum Date: **Thursday, April 25** (Time/Location TBA)
  - i. Public Forum Information
  - ii. Public Forum Guest List

Redacted version of application is linked above. Was submitted on time!

Capacity Interview and Public Forum dates released (noted above).

#### Capacity Interview

April 1st, Mitch and Rekha will be present to prep interview team. 4-7 people recommended.

Do we need two curricular experts? We should keep to less is more.

Proposed team:

1. **Louis Garcia**
2. **Carolyn Chuong Holgate**
3. **Tovah Fairshot**

4. **Bonnie Lathram**
5. **Charity Allen**
6. **Garth Reeves**
7. **Scott Canfield**

We will work to confirm those 7. Jeff Petty and/or Holly are 1st alternates.

#### Public Forum

Working on guest list (see link above). Highline looking into space and Juan (Sea Mar) looking into churches. Possibly look into Fed Way community center.

Add/invite other charter sector leaders...

### **3. Governance**

- a. [OSPI Background Check Process](#)
- b. Develop Board Recruitment Timeline/Strategy

Re: background checks: Scott called OSPI. They said don't do this until after authorization. We are not an entity in OSPI's eyes yet.

Re: Board recruitment: we have short list. Probably won't actively recruit until after interview/forum. We are developing relationships/conversations. We can forecast our needs for committee work at that time as well.

### **4. Academic Excellence**

- a. Strategic Visioning - Partnerships for Learning

FYI to the board. See revisions directly on document.

### **5. Finance**

- a. Bank Account for Cascade Public Schools
- b. Planning Year Forecast
  - i. Staffing & [Education Pioneers](#)

Bank that might have payroll software or support? Bigger banks would...?  
Lot's of amenities - ask for them. Plus loan opportunities.

Accounting services?

Garth will run banking issue by Rekha tomorrow. Scott will start regional research this week.

If internships proper were targeted to start not before January (tri 2) then that would leave some capacity for coordinator to develop mentor sites between June hire and January (with caveat that some of that capacity is consumed by the internship prep curriculum).

DoF via Education Pioneers. 47.5k stipend + benefits + 10k fee (72k)

**Enrollment** process - online? Google forms?

How to structure enrollment period and lottery process...

Send Carolyn the DoF job description

## **6. Development**

- a. NSVF Grant

## **7. Leadership Support**

## **8. Ad Hoc "Committee" updates**

- a. Community Outreach
  - i. Sea Mar Community Design Sessions: March 7th and 27th
  - ii. [March 28/29 LEAP Conference](#) - Tabling Opportunity

**Next Board Meeting Date/Time:** April 1, 2019 6:30-8:30 pm (Capacity Interview Prep)

**Other Important Date(s):** [WA Charters Conference](#) May 3-4

**Future Board Meeting Dates:** May 13; June 10; July 8; August 12; September 9; October 14; November 18; December 9